

Meeting:	Paid Leave Oregon Advisory Committee				
Date/time:	October 5, 2022				
Location:	Microsoft Teams				
Attendees:	P (Present) A (Absent) S (sent sub)				
	Facilitator: Karen Madden Humelbaugh Scribe: Mackenzie Jones				
Members		Staff		Guest	
P	Karen Madden Humelbaugh	P	Mackenzie Jones		
P	David Gerstenfeld	P	Shannon Ball		
P	Jeannine Beatrice	P	Juan Serratos		
A	Amanda Dalton (employers)	A	Danielle Willey		
P	Jenny Dresler (employers)	P	Michele Roland-Schwartz		
P	Linda Herrera (employees)	P	Angela Yeager		
P	Eric Hunter (employers)	P	Layla Hatoum		
P	Andrea Paluso (employees)				
P	Eva Rippeteau (employees)				
A	Paloma Sparks (employers)				
P	Jessica Giannettino (employees)				

Agenda

Docket #	Topic	Purpose	Presenter
1.0	Welcome	Inform	Karen Madden Humelbaugh &
1.1	Member Roundtable		David Gerstenfeld
1.2	Agency & Program Updates		
1.3	Approval of September Meeting Notes		

No comments from committee members, September notes approved.

David Gerstenfeld shared agency updates. The first rollout of the new Frances technology went very well and the agency is already working diligently preparing for the second rollout. There have been no unexpected issues.

Through the National Association of State Workforce Agencies (NASWA), other states are asking questions about Oregon's approach due to its success. Some states are also asking questions about Oregon's combined contribution approach, with interest in possibly using the same process.

Due to a decrease in federal funding, the agency unfortunately had to lose a couple hundred limited duration employees. The agency worked creatively with the union to find every possible way to try to find good positions for as many people as possible. Fortunately, 16 of those employees are rejoining the agency to work in the Paid Leave Oregon division in December.

The agency is also preparing for the upcoming legislative session early next year which will include the budget process. There is also preparation for the pending transition in the Governor's office to help prepare the new administration.

2.0	Forecast Update	Inform	Ayesha Khalid
<p>Ayesha Khalid shared a quarterly forecast update with the committee. The program is still on track to meet solvency requirements.</p>			
3.0	Operations Updates	Inform	Layla Hatoum
<p>Layla Hatoum shared updates from the Paid Leave operations team, including some statistics regarding the submitted equivalent plans and declarations.</p>			
4.0	Policy Updates	Inform	Shannon Ball
<p>Shannon Ball shared policy updates. Paid Leave Oregon is working with Modernization to begin configuring the software for benefits. There are many discussions taking place to determine what the process will be once a benefit application is received, what additional information the program needs to ask for, what information should be sent to employees/employers, payment of benefits, grants, as well as the recovery and appeal process.</p>			
<p>The team is also working on drafting letters and forms. The Employer Guidebook and the Model Notice are now posted on the website.</p>			
<p>Administrative Rules are in final stages. Batch 4 which included rules on appeals, contributions, equivalent plans, and tribal government. The equivalent plan rules were finalized August 22. The contribution rules will be final sometime this week or next. The team is still waiting for approval from the Attorney General for the requested exemption. Benefit rules should be final by the end of October.</p>			
<p>The team has also worked with Washington to create a joint letter to explain how place of performance or localization will work the same for Washington and Oregon. That letter is almost finalized and will be shared with the Advisory Committee once it's ready.</p>			
5.0	Outreach & Communications Updates	Inform	Michele Schwartz Angela Yeager
<p>Michele Schwartz shared outreach and engagement updates. The team is in the process of interviewing for an Outreach Program Analyst who will be focused on connecting outreach and engagement with our worker advocacy and labor unions. The team continues to stay busy with a variety of presentations, door-to-door contacts, virtual sessions and tabling events. They have reached about 7,500 Oregonians through these different types of engagements and are planning additional ways to reach the community through Facebook Live and Town Halls. The team is getting closer to having non-competitive procurements with culturally specific and community based organizations.</p>			
<p>Angela Yeager shared communication updates. The statewide outreach campaign is underway, the team has started to approve designs for the advertising and materials. This week there are scheduled photoshoots with four real Oregon employers who will be featured in the advertising material. Ads will go out starting in November.</p>			
<p>The Paid Leave Oregon website has been updated to include a solvency webpage as well as an OFLA/FMLA comparison chart. The communications team is continuing to work on the comprehensive website development. They have also just launched a LinkedIn page.</p>			
<p>Andrea Paluso asked if/where/how she can provide feedback on language for the Model Notice. The team implemented much of the Advisory Committee's suggestions in the creation of this poster. While this is the final version of this document, the team appreciates any feedback to address moving forward so they can make adjustments along the way.</p>			

Action Items

Action	Assigned	Due Date	Completed

Decisions

- September Advisory Committee meeting notes were approved.