State of Oregon
Employment Department

Meeting:	**Advisory Committee**
Date/time:	**09/02/2020 | 1:30 – 3:30 pm (Virtual)**
Location:	Advisory Committee meetings are open to the public with the ability to listen by phone. If you have questions about the PFMLI program, please Email us Join ZoomGov Meeting https://www.zoomgov.com/j/1607948910?pwd=TGJZL2hIN3JjZEd6TmZrODl5bDRzQT09 Meeting ID: 160 794 8910 Passcode: 655077
Attendees:	P (Present) A (Absent) C (Conference Caller) F (Facilitator)

Gerhard Taeubel (Chair)		Linda Herrera (Member)		Eva Rippeteau (Member)		David Gerstenfeld (Executive Sponsor)
Amanda Dalton (Member)		Eric Hunter (Member)		Paloma Sparks (Member)		Jeannine Beatrice (Executive Sponsor)
Jenny Dresler (Member)		Andrea Paluso (Member)		Jessica Giannettino Villatoro (Member)		Phoebe Colman (Staff)
Jason Bouley (Staff)		Lois Williams (Staff)		Kelley Ofoni (Staff)		Bre McGehee (Staff)
Dean Johnson (Staff)						

Supporting Materials

1. 8-5-2020 PFMLI Advisory Committee Agenda.Meeting Notes – Final

Agenda

	Topic	Purpose	Time		Presenter
1.	Welcome, agenda review, outcomes Outcomes for today's meeting: 1) Share Employment Department pandemic response efforts 2) Provide program updates 3) Share Communications planning 4) Provide workgroup activity updates	Discuss	1:30	1:40	Lois Williams
2.	Employment Department's COVID-19 response	Inform	1:40	1:50	Gerhard Taeubel
3.	PFMLI Program updates: 1) Approval of August 5, 2020 meeting notes 2) Third-Party Benefits Administration RFI 3) Modernization Update 4) Budget reductions	Inform/ Discuss/ Approve	1:50	2:05	Lois Williams, Gerhard Taeubel
4.	Communications Update:	Inform/ Discuss	2:05	2:20	Jason Bouley Dean Johnson

	1) Status of Communications RFP 2) Town Hall Planning 3) Other				

5.	Workgroup Activity:
	
	1) Equity and Inclusion Discussions
	2) Workgroup activity:
	   a. Equivalent Plans workgroup
	   b. Contributions workgroup
	   c. Benefits workgroup
	   d. Self-Employed / Independent Contractors workgroup
	   e. Small Employers workgroup
		Discuss	2:20	2:40	Lois Williams

6.	Review action items and decisions	Discuss	2:40	2:45	Lois Williams

Action Items

Action	Assigned	Date Due	Completed
Draft proposed template workgroup charters	*Lois Williams*	*April 1, 2020*	*Complete*
Explore virtual meeting tools that include video options	*Lois Williams*	*May 6, 2020*	*In progress*
Explore meeting tools that will allow public to listen to AC meetings	*Lois Williams*	*July 1, 2020*	*In progress*

Recommendations