

Meeting:	Advisory Committee						
Date/time:	10/06/2021 1:00 pm (Virtual)						
Location:	Advisory Committee meetings are open to the public with the ability to listen by audio via Zoom. If you have questions about the PFML program, please Email us Join ZoomGov Meeting https://www.zoomgov.com/j/1611695979?pwd=Zis5LzdNUDF5dVBNNs9zY1E0cElqQT09						
Attendees:	P (Present)	A (Absent)	C (Conference Caller)	F (Facilitator)			
P	Gerhard Taeubel (Chair)	A	Linda Herrera (Member)	P	Eva Rippeteau (Member)	P	David Gerstenfeld (Executive Sponsor)
P	Amanda Dalton (Member)	P	Eric Hunter (Member)	P	Paloma Sparks (Member)	P	Jeannine Beatrice (Executive Sponsor)
P	Jenny Dresler (Member)	P	Andrea Paluso (Member)	P	Jessica Giannettino Villatoro (Member)	P	Phoebe Colman (Staff)
F	Lois Williams (Staff)	P	Lili Hoag (Staff)	P	Mackenzie Hanley (Staff)	A	Dean Johnson (Staff)
P	Jason Bouley (Staff)	P	Shannon Ball (Staff)	A	Isela Ramos Gonzalez (Staff)	P	Ashley Carson Cottingham (Staff)

Supporting Materials

1. PFML Advisory Committee Meeting 09-01-21 Meeting Notes
2. August 2021 Project Status Report*
3. Release Plan Graphic
4. Rulemaking Timeline Chart

*email already sent by Phoebe Colman but attached here for easy reference should you have any questions.

Agenda

	Topic	Purpose	Time		Presenter
1.	Welcome, agenda review, outcomes Outcomes for today's meeting: <ul style="list-style-type: none"> • Program updates • Present Release Plan Graphic • Provide Rulemaking Timeline updates and RAC recap • Advisory Committee membership announcement 	Discuss	1:00	1:05	Gerhard Taeubel
2.	Approval of September 1, 2021 meeting notes	Approve	1:05	1:10	Gerhard Taeubel
No comments from committee members, notes approved.					
3.	Program Updates <ul style="list-style-type: none"> • ESC decision on benefits in MOD technology 	Inform	1:10	1:30	Gerhard Taeubel

- Staffing & hiring updates

David Gerstenfeld shared agency updates. Since the federal benefits ended for Unemployment Insurance (UI), about 81,000 Oregonians are no longer eligible for UI benefits. The agency was able to transfer some people to new benefit programs. Agency focus has shifted to re-employment efforts for employees and doing targeted work for the healthcare industry, in which there is high demand for workers. The agency has also been working on long term changes including building in the customer service orientation to other programs. The Oregon Employment Department Advisory Council has a public meeting on November 5.

Gerhard Taeubel shared updates about the PFMLI Division. Agency leadership decided that the best way to serve Oregon employers and claimants is to have a single system that will support UI tax and benefits as well as PFMLI contributions. Benefits technology will be added to the scope of the modernization project. Amanda Dalton asked for clarity around the timing and funding of these decision.

Andrea Paluso requested additional clarification around the internal structures for staffing the different components of this work as well as what work is being combined with UI and why? David stated there will be a person responsible for the contributions function who will have an obligation to both PFMLI and UI and will report to the Directors Office. Experts from UI and PFMLI will work together to build the contribution system, including PFMLI technology team and PFMLI policy subject matter experts.

Gerhard Taeubel shared staffing updates. The agency is working on recruiting for a permanent PFMLI Division Director. First round interviews were completed last week. Lili Hoag has also announced her departure so the PFMLI team is in the process of recruiting a new manager to direct the communications and engagement work.

4.	Release Plan Graphic	Inform	1:30	1:50	Phoebe Colman
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Phoebe Colman presented the draft PFMLI Release Plan Graphic (provided). This high-level plan outlines significant bodies of work and timelines organized into four major categories of work: Education & Outreach, Rules & Policies, Operations and Technology. After receiving feedback from the Advisory Committee members, the team intends to post the graphic on the PFMLI website.

Paloma Sparks asked who besides employees and employers are involved in the stakeholder engagement. Examples include healthcare providers, insurance providers, etc. She also vocalized concerns about PFMLI meeting the contributions deadline.

Andrea Paluso asked if Brink plans to present their scope of work to the Advisory Committee, and asked where she could find additional details on the stakeholder and engagement plans? Rebekah Gipson-King, the agency's Communications Director, will be the contract administrator. She will be invited to a future Advisory Committee meeting to provide an overview. The team has been working on engagement but the written engagement plan is not yet ready to share.

5.	Rulemaking Timeline and Rulemaking Advisory Committee meeting recap	Inform/Discuss	1:50	2:10	Lois Williams
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The PFMLI Rulemaking Advisory Committee meeting took place on September 29 with over 250 members of the public in attendance.

One suggestion received was to move to a two meeting format in order to give more time for RAC members to absorb and consider the presented material. During the first meeting the program team would explain the rules and

answer high-level questions. The second meeting would take place about a week later for the RAC to provide feedback on the rules.

During the RAC, it was noted that it can be challenging to review rules separately rather than as a package. For this reason, the equivalent plan rules that were discussed in Batch 1 will now move to Batch 2 to be reviewed in tandem with the equivalent plan rules that were scheduled in Batch 2.

Paloma Sparks suggested holding a separate meeting for public input. She also noted that speaking with PFMLI policy staff about the particularities and circumstances of policy decisions is helpful and would want to ensure that is still possible in a two meeting structure.

Lois shared a draft timeline for rulemaking dates which she will distribute to the members.

6.	Advisory Committee membership	Inform	2:10	2:25	Lois Williams
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The Paid Family and Medical Leave Insurance Advisory Committee was established in statute and members were appointed for two years. The term is coming to an end shortly so Gerhard and Lois will be reaching out to members individually to confirm if they are interested in continuing to serve.

7.	Review action items and decisions	Discuss	2:25	2:30	Gerhard Taeubel
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Action Items

Action	Assigned	Date Due	Completed
<i>Follow up on job protections and small businesses</i>	<i>Ashley Carson Cottingham</i>	<i>10/1/2021</i>	
<i>Share drafted rulemaking timeline with members</i>	<i>Lois Williams</i>		
<i>Collect AC member's scheduling availability and begin scheduling future RAC meetings</i>	<i>Shannon Ball, Mackenzie Hanley</i>		
<i>Confirm interest in continuing to serve on the AC</i>	<i>Lois Williams, Gerhard Taeubel</i>		

Recommendations